

MICHIGAN DEPARTMENT OF CORRECTIONS POLICY DIRECTIVE		EFFECTIVE DATE 12/19/2003	NUMBER 05.01.140
SUBJECT PRISONER PLACEMENT AND TRANSFER		SUPERSEDES 05.01.140 (01/01/01)	
		AUTHORITY MCL 24.207(k); 769.2a; 791.201; 791.203; 791.220g; 791.261; 791.264; 791.265; Administrative Rule 791.4401	
		ACA STANDARDS 3-4093; 3-4282; 3-4283	
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POLICY STATEMENT:

The Department shall establish facility security level designations and ensure that Correctional Facilities Administration (CFA) prisoners are placed in the least restrictive security level which is necessary and available.

RELATED POLICY:

04.04.135 Custodial Transportation of Offenders
05.01.130 Prisoner Security Classification

POLICY:

TRANSFER SCREENING AND AUTHORIZATION

- A. Placement of prisoners shall be consistent with the standards set forth in Administrative Rule 791.4401. Prisoners shall be screened as required in PD 05.01.130 "Prisoner Security Classification" to determine their appropriate security level. A new Security Classification Screen-Review form (CSJ-481) or Security Classification Screen - Review - Female Prisoners Only form (CSJ-483), as appropriate, shall be prepared if required pursuant to PD 05.01.130.
- B. Transfers shall be initiated by a Security Classification Committee (SCC) except as otherwise provided in this policy. If a prisoner classified to administrative segregation is transferred, the decision whether to reduce custody shall be made by the receiving institution, except when a prisoner is being released from the self-mutilation prevention unit or as otherwise approved by the CFA Deputy Director or designee.
- C. A prisoner who has been specifically placed in a facility by order of the CFA Deputy Director or designee, as stated on the Transfer Order (CSJ-134), shall not be transferred from that facility unless approved by the CFA Deputy Director or designee.
- D. Except as provided in Paragraphs E and F, only the CFA Deputy Director or designee shall approve the following prisoner transfers:
 1. Into or out of security Level IV, V or VI.
 2. Into or out of the Michigan Youth Correctional Facility.
 3. All increases in security level.
 4. To a security level equal to the security level of the sending facility unless the transfer is to security Level I.
 5. Into or out of a camp. All transfers to a camp must be processed as set forth in Paragraphs O through T.
 6. All transfers not meeting the eligibility criteria set forth in the attachments to this policy directive.

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7. All transfers during non-business hours.

- E. Subject to the eligibility criteria set forth in this policy, reception facility staff may transfer prisoners to security Level I through IV, except into a camp.
- F. The Warden of an institution identified in Attachment I may authorize the transfer of a prisoner to another security level within the institution, except into or out of a camp or, for a female prisoner, to security Level V. If the Warden supervises more than one of the institutions identified in Attachment I, s/he may authorize the transfer of a prisoner between those institutions, except into or out of a camp or, for a female prisoner, to security Level V.
- G. Staff shall ensure that transferring prisoners receive appropriate file review for special problem offender notices and medical and psychiatric clearance prior to transfer. This shall include a review of the Department's computerized database (e.g., CMIS, OMNI), as needed. Appropriate Bureau of Health Care Services (BHCS) staff shall notify the Warden or designee if a prisoner has a medical condition which necessitates any special travel restrictions or needs (e.g., transported lying down); the Warden or designee shall ensure the information is listed on the appropriate transportation detail. A prisoner with medical or mental health service needs shall not be transferred to a camp unless first cleared for placement in accordance with medical screening criteria developed by BHCS.
- H. A Transfer Order shall be used for routine transfers and emergency medical, psychiatric and security transfers. The Transfer Order shall include the purpose of transfer, program information, special problem offender notice information, Security Threat Group (STG) designation, assaultive and property risk designations, current security screening designations, current special accommodation notices or medical details, and any pertinent information as to special precautions which should be taken with that prisoner.
- I. The appropriate Record Office, Counselor and Education files and health records shall accompany prisoners transferring to a CFA facility, except that Record Office files for prisoners transferring to a camp shall be forwarded to the institution's Record Office.
- J. Ordinarily, a pending major misconduct or other administrative hearing, Parole Eligibility/Lifer Review Report or disciplinary time/good time credit review is to be completed prior to a prisoner's transfer. If this is not possible, the sending institution shall notify the receiving institution as soon as possible of the need to conduct the hearing or complete the report or review and the appropriate documents sent to the receiving institution as soon as possible. Receiving staff shall ensure the major misconduct hearing is scheduled, or the administrative hearing, Parole Eligibility/Lifer Review Report or disciplinary time/good time credit review is completed, in a timely manner.
- K. Sending staff shall notify receiving staff in advance of impending prisoner transfers, whether of a routine, forced feed or emergency nature. Transfer information shall include number of transferring prisoners, expected time of arrival, identity of prisoners requiring special handling for security, court appearance or medical reasons, and anticipated logistical problems such as missing property or records.
- L. Sending staff shall notify the Parole Board as soon as it is known that a prisoner scheduled for a Parole Board interview or parole violation hearing must unavoidably be transferred.
- M. Receiving staff shall notify the CFA Deputy Director or designee in writing of transfers received in violation of this policy.

SECURE LEVEL I INSTITUTIONS

- N. Secure Level I institutions are those Level I institutions that have secure perimeters (i.e., double fences, concertina wire and a perimeter detection system) and have an armed alert response vehicle patrolling

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the perimeter of the institution. Access into and out of the institution shall be controlled.

CAMP PLACEMENT

- O. Except for prisoner transfers to a camp for placement in the Parole Violator Diversion Program pursuant to PD 06.06.110 "Parole Violator Diversion Program", all prisoners identified for transfer to a camp must be approved by the Warden or, in the Warden's absence, the Deputy Warden of the sending institution. The CFA Deputy Director or designee shall determine at which camp to place a prisoner approved for camp placement, in accordance with placement criteria set forth in this policy.
- P. Male prisoners approved for placement in the Parole Violator Diversion Program shall be placed only in a camp identified in Attachment H as offering the Program. All other male prisoners shall be initially placed in a Region I, II or III camp, as identified on Attachment H, based on the following:
 - 1. Placement shall initially be in a Region I camp if the prisoner transferred directly from a jail or CFA reception facility, including as a parole violator or Community Residential Programs (CRP) returnee.
 - 2. Placement may initially be in a Region II camp if the prisoner is within 24 months of his earliest release date (ERD) has served the immediately preceding 12 months in a Department facility in the Upper Peninsula, and is either not required to attend school or has been making satisfactory progress in school.
 - 3. Placement may initially be in a Region III camp if the prisoner is within 18 months of his (ERD) and is not required to attend school.
- Q. A male prisoner housed in a Region I camp may be considered for transfer to a Region II camp only if the prisoner has been housed in a Region I camp for a 12 month period, during which the prisoner demonstrated at least six months satisfactory conduct, and meets one of the following criteria:
 - 1. Has received a satisfactory performance rating on a work or public works assignment if not required to attend school; or,
 - 2. The prisoner is making satisfactory progress in school if required to attend school.
- R. A male prisoner housed in a Region II camp may be considered for transfer to a Region III camp if the prisoner has demonstrated satisfactory conduct and meets both of the following criteria:
 - 1. The prisoner is within 18 months of his ERD.
 - 2. The prisoner is not required to attend school.
- S. A male prisoner housed in a Region II camp who is required to attend school must continue to make satisfactory progress in school or the prisoner shall be transferred to a Region I camp. The prisoner shall be required to meet the transfer eligibility criteria set forth in Paragraph Q before he can be returned to a Region II camp.
- T. A prisoner who is required to attend school shall be placed in a camp where such programming is available.

PSYCHIATRIC UNITS

- U. For purposes of this policy, a psychiatric unit is defined as an inpatient psychiatric unit, a Crisis Stabilization Unit (CSU), a Secure Status Out-Patient Therapy Unit (SSOPT) or a Residential Treatment Program (RTP). Institutions with outpatient mental health teams are not considered psychiatric units.

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- V. The Huron Valley Center (HVC) is a Department of Corrections facility operated by the Department of Community Health (DCH). In-patient mental health services are provided at HVC for prisoners identified as suffering from serious mental illness/severe mental disorders. Evaluations to determine if a prisoner is in need of psychiatric services at HVC also are provided in accordance with PD 04.06.183 "Voluntary and Involuntary Treatment of Mentally Ill Prisoners".
- W. A Request for Prisoner Transfer for Health Reasons (CHX-165) shall be completed for all transfers into any psychiatric unit. Staff also shall complete a Transfer Order which shall include the information discussed in Paragraphs G and H of this policy and the name of the treatment team member or, for HVC, the psychiatrist or designee authorizing the transfer. All transfers into psychiatric units for evaluation also require the approval of the CFA Deputy Director or designee.
- X. Prisoner property shall be sent with a prisoner who has been transferred to a psychiatric unit for evaluation. If the prisoner is not admitted, staff shall complete a Transfer Order and the prisoner shall be returned to either the sending institution or another appropriate institution within three business days. All other prisoners transferring from a psychiatric unit shall be transferred within five business days after receipt of an approved Transfer Order, except if the transfer is to another psychiatric unit. The Warden of the Huron Valley Correctional Facility is responsible for transfer approval and transportation of prisoners from HVC.

SPECIAL PROBLEM OFFENDER NOTICE

- Y. Except if separated by the security perimeter of the institution (i.e., placement in a camp, dormitory or farm), a prisoner identified on a Special Problem Offender Notice form (CAJ-544) shall not be housed in the same institution as another prisoner identified on the form unless prior approval is received from the CFA Deputy Director or designee.
- Z. A prisoner identified on a Special Problem Offender Notice form shall not be housed in a facility in which an immediate family member identified on the form is employed without prior approval of the CFA Deputy Director or designee. Requests for such approval shall be submitted by the Warden requesting the placement with supporting rationale as to why such placement would be appropriate.

HOUSING FOR PRISONERS WITH DISABILITIES

- AA. Due to the unique needs of prisoners who are vision or hearing impaired, use wheelchairs or have other disabilities that require barrier-free access to housing and other services, care must be taken to ensure that these prisoners are not placed in institutions that are unable to meet their needs. Institution staff shall refer to the BHCS Onsite Health Care Services Grid to determine where the prisoner's needs can be met at the appropriate custody level and indicate the prisoner's needs on the Transfer Order. If the BHCS initiates the transfer, BHCS staff shall complete the Request for Prisoner Transfer for Health Reasons form.
- BB. Except at the Lakeland Correctional Facility or in a segregation unit, prisoners who are placed in barrier-free housing must be completely independent in activities of daily living (e.g., feeding, bathing, transferring to the bathroom). However, a prisoner who requires assistance for transport only (e.g., to be wheeled to and from meals, assignment, recreation activities) may be placed in barrier-free housing. A prisoner helper shall be assigned to the prisoner. The prisoner helper shall assist in the transport of the prisoner only; the prisoner helper shall not provide personal care.
- CC. If staff have difficulty in placing a prisoner with a disability, the CFA Deputy Director or designee shall be contacted for assistance.

YOUTHFUL PRISONERS

- DD. All prisoners who are 16 years of age or younger, or are committed under the Holmes Youthful Trainee

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Act, shall be housed as set forth in the attachments to this policy unless specific approval for alternate placement is obtained from the CFA Deputy Director or designee. However, these prisoners shall not be housed in the same cell, room, bay or dormitory-style housing unit with prisoners who are 17 years of age or older, unless approved in advance by the Director or designee. In addition, female youthful felons shall not be allowed to have contact with other prisoners in the institution except as approved by the CFA Deputy Director or designee.

OTHER CONSIDERATIONS

- EE. A prisoner who staff believe is likely to be preyed upon by other prisoners shall not be placed in a multiple occupancy setting but shall be housed individually in a room/cell which is capable of being closely monitored by staff.
- FF. A prisoner whose management or confinement level is Level IV or higher as indicated on the most recent Security Classification Screen form shall not be placed in the Richard A. Handlon Correctional Facility (MTU). This does not apply to prisoners in need of placement in the Social Skills Development Unit (SSDU) at MTU pursuant to PD 05.01.120 "Social Skills Development Unit".
- GG. A prisoner reclassified from CRPP as a result of an escape misconduct shall not be housed in non-secure Level I without the approval of the CFA Deputy Director or designee if the misconduct was the result of being on escape status for four or more hours. This restriction does not apply once the prisoner has been granted a parole as indicated on the Notice of Action/Parole Board (CAX-114); however, if the parole is subsequently suspended, continued placement in non-secure Level I requires the approval of the CFA Deputy Director or designee.
- HH. Consistent with requirements set forth in PD 04.04.113 "Security Threat Groups", a prisoner designated as a Security Threat Group member shall not be placed in an open dormitory or bay setting.
- II. Consistent with requirements set forth in PD 05.01.150 "Homosexual Predator Designations", a prisoner currently designated as a homosexual predator in accordance with PD 05.01.150 shall not be placed in a double-bunked cell or room.
- JJ. Information about a prisoner's sexual orientation that is unrelated to the prisoner's behavior shall not be used by staff for any purpose, including placement and transfer decisions. However, any prisoner housed in a multiple occupancy setting who is found guilty of major misconduct for engaging in homosexual behavior shall be referred to SCC for review of his/her placement. If it is determined that the prisoner requires single occupancy housing, that housing shall be provided only in a security level that is the same or higher than that which the prisoner is currently housed.
- KK. Subject to Paragraph LL, male prisoners in institutions with multiple security levels shall not be allowed to have contact with prisoners of a different security level except for the following services or functions:
 - 1. To participate in academic or career and technical (i.e., "vocational") education programming;
 - 2. To receive health care services, including mental health services provided by DCH or BHCS psychological services;
 - 3. To participate in meetings of the Warden's Forum, the Prisoner Benefit Fund or the Store Committee;
 - 4. To give or receive legal assistance in the Legal Writer Program or pursuant to an approved legal assistance agreement.
- LL. Mixing security levels at the Robert Scott Correctional Facility and the Western Wayne Correctional Facility, and for the purposes outlined in Paragraph KK for male prisoners, shall be permitted only if the Warden determines that the service or function cannot be maintained without such contact. In all cases

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where mixing of security levels is allowed, the Warden shall ensure that appropriate supervision is provided.

OPERATING PROCEDURES

- MM. Each Warden shall ensure that procedures are developed as necessary to implement requirements set forth in this policy directive; this shall be completed by December 19, 2003. This includes ensuring that their existing procedures are revised or rescinded, as appropriate, if inconsistent with policy requirements or no longer needed. Facility procedures shall not conflict with procedures issued by the Director or Deputy Director.

AUDIT ELEMENTS

- NN. A Primary Audit Elements List has been developed and will be provided to Wardens to assist with self audit of this policy, pursuant to PD 01.05.100 "Self Audit of Policies and Procedures".

ATTACHMENTS

- OO. The following attachments to this policy directive identify the prisoner placement criteria for reception facilities, the Michigan Youth Correctional Facility, the Huron Valley Center and each security level at each CFA institution:
1. Attachment A - Reception Facilities
 2. Attachment B - Level VI
 3. Attachment C - Level V
 4. Attachment D - Level IV
 5. Attachment E - Level III
 6. Attachment F - Level II
 7. Attachment G - Secure Level I
 8. Attachment H - Level I
- PP. Attachment I identifies the institutions for which the Wardens have special transfer authority pursuant to Paragraph F.

PLC:OPH:12-08-03

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ATTACHMENT A

RECEPTION FACILITIES

CHARLES EGELER RECEPTION AND GUIDANCE CENTER (RGC)

1. Males of all ages who are recent parole violators, CRP returnees, or SAI prisoner escapees who do not have new sentences to be served with the Department.
2. Males of all ages who are recent court commitments (including parole violators and CRP returnees with new sentences to be served with the Department), prison escapees, or medical/psychiatric transfers.

ROBERT SCOTT CORRECTIONAL FACILITY - RECEPTION CENTER (SRC)

Females of all ages who are recent court commitments (including those committed under the Holmes Youthful Trainee Act, parole violators, CRP returnees and SAI prisoner escapees) and prison escapees.

THUMB CORRECTIONAL FACILITY (TCF)

All males committed to Department custody under the Holmes Youthful Trainee Act.

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ATTACHMENT B

LEVEL VI

IONIA MAXIMUM CORRECTIONAL FACILITY (ICF)

Males 17 years of age or older who:

1. Are currently housed in administrative segregation as management problems or escape risks;
2. Have been found guilty of serious assault (having intent to inflict physical injury while using a weapon or physical force) on staff or other prisoners;
3. Are not currently diagnosed as mentally ill or in need of any kind of psychiatric services or medication intended to control symptoms of mental illness; and
4. Are not within three months of release on parole or discharge.

NOTE: Prisoners transferred to ICF shall initially be placed in segregation. Placement in Level VI general population must be in accordance with PD 05.01.143 "Security Level VI".

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ATTACHMENT C

LEVEL V

ALGER MAXIMUM CORRECTIONAL FACILITY (LMF)

Males 17 years of age or older who are not diagnosed as mentally ill.

BARAGA MAXIMUM CORRECTIONAL FACILITY (AMF)

Males 17 years of age or older who are not diagnosed as mentally ill.

DUANE L. WATERS HEALTHCENTER (DWH)

Males and females of all ages and security levels determined by a Qualified Health Professional to be in need of medical services provided there. Male prisoners will be assigned to a parent institution in the Jackson Clinical Complex. Female prisoners will remain on the sending institution's count.

NOTE: Youthful felons (i.e., males and females 16 years of age or younger committed to Department custody) shall not be allowed to have contact with other prisoners in DWH except as approved by the CFA Deputy Director or designee.

IONIA MAXIMUM CORRECTIONAL FACILITY (ICF)

Males 17 years of age or older.

Secure Status Out-patient Therapy Unit (SSOPT): Males of all ages requiring security level V who are diagnosed as mentally ill and determined by a psychiatrist to be in need of SSOPT services.

Crisis Stabilization Program Unit (CSP): Males of all ages and all security levels requiring psychiatric evaluation, as determined by a psychiatrist or designee.

MARQUETTE BRANCH PRISON (MBP)

Males 17 years of age or older.

Infirmary: Males of all ages and security levels determined by a Qualified Health Professional to be in need of medical services provided there.

NOTE: This institution also operates as an intake center for male prisoners of any age who are recent court commitments, escapees, parole violators or CRP returnees from the upper peninsula awaiting transfer to an appropriate institution for processing.

ROBERT SCOTT CORRECTIONAL FACILITY (SCF)

Females of all ages.

Residential Treatment Program (RTP): Females of all ages and security levels who are diagnosed as mentally ill and determined by a psychiatrist to be in need of RTP services.

STANDISH MAXIMUM CORRECTIONAL FACILITY (SMF)

Males 17 years of age or older.

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ATTACHMENT D

LEVEL IV

BELLAMY CREEK CORRECTIONAL FACILITY (IBC)

Males 17 years of age or older.

CARSON CITY CORRECTIONAL FACILITY (DRF)

Males 17 years of age or older who are not diagnosed as mentally ill.

CHIPPEWA CORRECTIONAL FACILITY (URF)

Males 17 years of age or older.

EARNEST C. BROOKS CORRECTIONAL FACILITY (LRF)

Males 17 years of age or older.

G. ROBERT COTTON CORRECTIONAL FACILITY (JCF)

Males 17 years of age or older who are not diagnosed as mentally ill.

GUS HARRISON CORRECTIONAL FACILITY (ARF)

Males 17 years of age or older.

Residential Treatment Program (RTP): Males of all ages requiring security level IV or V who are diagnosed as mentally ill and determined by a psychiatrist to be in need of RTP services.

HURON VALLEY COMPLEX - MEN (HVM)

1. Males 17 years of age or older.
2. Males of all ages requiring security level IV or V who require inpatient medical care.

Residential Treatment Program (RTP): Males of all ages requiring security level IV or V who are diagnosed as mentally ill and determined by a psychiatrist to be in need of RTP services.

Inpatient Psychiatric Unit: Males of all ages and security levels needing inpatient psychiatric care as determined by a psychiatrist or designee.

Infirmary: Males of all ages and security levels determined by a Qualified Health Professional to be in need of medical services provided there.

MACOMB CORRECTIONAL FACILITY (MRF)

Males 17 years of age or older who are not diagnosed as mentally ill.

OAKS CORRECTIONAL FACILITY (ECF)

Males 17 years of age or older who are not diagnosed as mentally ill.

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ATTACHMENT D - Continued

LEVEL IV

ROBERT SCOTT CORRECTIONAL FACILITY (SCF)

Females of all ages.

Residential Treatment Program (RTP): Females of all ages and security levels who are diagnosed as mentally ill and determined by a psychiatrist to be in need of RTP services.

ST. LOUIS CORRECTIONAL FACILITY (SLF)

Males 17 years of age or older who are not diagnosed as mentally ill.

SAGINAW CORRECTIONAL FACILITY (SRF)

Males 17 years of age or older who are not diagnosed as mentally ill.

SOUTHERN MICHIGAN CORRECTIONAL FACILITY (JMF)

Males 17 years of age or older.

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ATTACHMENT E

LEVEL III

CHIPPEWA CORRECTIONAL FACILITY (URF)

Males 17 years of age or older.

ST. LOUIS CORRECTIONAL FACILITY (SLF)

Males 17 years of age or older who are not diagnosed as mentally ill.

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ATTACHMENT F

LEVEL II

BELLAMY CREEK CORRECTIONAL FACILITY (IBC)

Males 17 years of age or older.

CARSON CITY CORRECTIONAL FACILITY (DRF)

Males 17 years of age or older who are not diagnosed as mentally ill.

CHARLES EGELER RECEPTION AND GUIDANCE CENTER (RGC)

A, B and E Wings of C-Unit: Males 17 years of age or older:

1. Who have special medical or dietary needs requiring placement near DWH services; and
2. Have not been granted a security classification departure or waiver, unless otherwise approved by the CFA Deputy Director or designee.

EARNEST C. BROOKS CORRECTIONAL FACILITY (LRF)

Males 17 years of age or older.

G. ROBERT COTTON CORRECTIONAL FACILITY (JCF)

Males 17 years of age or older.

GUS HARRISON CORRECTIONAL FACILITY (ARF)

Males 17 years of age or older.

HURON VALLEY COMPLEX – WOMEN (WHV)

Females of all ages.

Inpatient Psychiatric Unit: Females of all ages and security levels needing inpatient psychiatric care as determined by a psychiatrist or designee.

Infirmary: Females of all ages and security levels determined by a Qualified Health Professional to be in need of medical services provided there.

IONIA MAXIMUM CORRECTIONAL FACILITY (ICF)

Males 21 years of age or older who do not require remedial education and who are not diagnosed as mentally ill.

KINROSS CORRECTIONAL FACILITY (KCF)

Males 17 years of age or older.

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ATTACHMENT F - continued

LEVEL II

LAKELAND CORRECTIONAL FACILITY (LCF)

Males 17 years of age or older who are not diagnosed as mentally ill.

Special Needs Unit: Males who have been identified by BHCS as needing the services provided who are:

1. Ambulatory, including those with walker or wheelchair and able to move from bed to chair without assistance;
2. Able to eat, shower and dress without assistance;
3. Continent for both bladder and bowel;
4. Well controlled by diet or medication if chronic medical or psychiatric condition exists; and,
5. Unable to handle a routine work or school assignment.

MACOMB CORRECTIONAL FACILITY (MRF)

Males 17 years of age or older.

MOUND CORRECTIONAL FACILITY (NRF)

Males 17 years of age or older who are not diagnosed as mentally ill.

MUSKEGON CORRECTIONAL FACILITY (MCF)

Males 17 years of age or older.

NEWBERRY CORRECTIONAL FACILITY (NCF)

Males 17 years of age or older who are not diagnosed as mentally ill.

RICHARD A. HANDLON CORRECTIONAL FACILITY (MTU)

Males 17 years of age or older.

Social Skills Development Unit (SSDU): Males of all ages and security levels who meet criteria as set forth in PD 05.01.120 "Social Skills Development Program".

RIVERSIDE CORRECTIONAL FACILITY (RCF)

Males 17 years of age or older.

Residential Treatment Program (RTP): Males of all ages requiring security level I, II or III who are diagnosed as mentally ill and determined by a psychiatrist to be in need of RTP services.

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ATTACHMENT F - continued

LEVEL II

ROBERT SCOTT CORRECTIONAL FACILITY (SCF)

Females of all ages.

Residential Treatment Program (RTP): Females of all ages and security levels who are diagnosed as mentally ill and determined by a psychiatrist to be in need of RTP services.

Youthful Trainees: All females under 21 years of age committed to Department custody under the Holmes Youthful Trainee Act.

RYAN CORRECTIONAL FACILITY (RRF)

Males 17 years of age or older who are not diagnosed as mentally ill.

SAGINAW CORRECTIONAL FACILITY (SRF)

Males 17 years of age or older who are not diagnosed as mentally ill.

SOUTHERN MICHIGAN CORRECTIONAL FACILITY (JMF)

Males 17 years of age or older.

STRAITS CORRECTIONAL FACILITY (KTF)

Males 17 years of age or older not diagnosed as mentally ill.

THUMB CORRECTIONAL FACILITY (TCF)

Males of all ages; If 18 years of age or older, cannot be diagnosed as mentally ill.

Youthful Trainees: All males under 21 years of age committed to Department custody under the Holmes Youthful Trainee Act.

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ATTACHMENT G

SECURE LEVEL I

BOYER ROAD CORRECTIONAL FACILITY (OTF)

Males 17 years of age or older who are not diagnosed as mentally ill.

COOPER STREET CORRECTIONAL FACILITY (JCS)

Males 17 years of age or older who are not diagnosed as mentally ill.

NOTE: This institution also operates as a processing center for male prisoners approved for camp placement and for male prisoners paroling from a camp.

DEERFIELD CORRECTIONAL FACILITY (ITF)

Males 17 years of age or older who are not diagnosed as mentally ill.

FLORENCE CRANE CORRECTIONAL FACILITY (ACF)

Males 17 years of age or older.

G. ROBERT COTTON CORRECTIONAL FACILITY (JCF)

Males 17 years of age or older.

HIAWATHA CORRECTIONAL FACILITY (HTF)

Males 17 years of age or older who are not diagnosed as mentally ill.

HURON VALLEY COMPLEX – WOMEN (WHV)

Females of all ages.

MID-MICHIGAN CORRECTIONAL FACILITY (STF)

Males 17 years of age or older who are not diagnosed as mentally ill.

OJIBWAY CORRECTIONAL FACILITY (OCF)

Males 17 years of age or older who are not diagnosed as mentally ill.

PARR HIGHWAY CORRECTIONAL FACILITY (ATF)

Males 17 years of age or older who are not diagnosed as mentally ill.

PINE RIVER CORRECTIONAL FACILITY (SPR)

Males 17 years of age or older who are not diagnosed as mentally ill.

PUGSLEY CORRECTIONAL FACILITY (MPF)

Males 17 years of age or older who are not diagnosed as mentally ill.

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ATTACHMENT G –continued

SECURE LEVEL I

WEST SHORELINE CORRECTIONAL FACILITY (MTF)

Males 17 years of age or older who are not diagnosed as mentally ill.

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ATTACHMENT H

LEVEL I

CAMP **INSTITUTION**

Regional designations are only for the purposes identified in Paragraphs Q through U of this policy.

REGION I

Camp Cusino (CCU)	Alger Maximum Correctional Facility (LMF)
Camp Kitwen (CKT)	Baraga Maximum Correctional Facility (AMF)
Camp Manistique (CMQ)	Newberry Correctional Facility (NCF)
Camp Ottawa (COT)	Ojibway Correctional Facility (OCF)

REGION II

Camp Lehman (CLE)	Standish Maximum Correctional Facility (SMF)
Camp Branch (CDW)	Florence Crane Correctional Facility (ACF)

REGION III

Camp Brighton (CBI)	Huron Valley Complex – Women (WHV)
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Camp Brighton houses females of all ages. All other camps, except Camp Cassidy Lake, house males 17 years of age or older. Offenders shall be placed at Camp Cassidy Lake only as set forth in PD 05.01.142 "Special Alternative Incarceration Program". All other camps shall accept only prisoners who meet the following criteria:

1. Not serving for, or having a history of, a sexual offense or an offense connected with a sexual act; and,
2. Not serving for, or having a history of, arson behavior, unless the arson was committed for profit (insurance fraud). Prisoners serving for, or having a history of, arson behavior considered to be a thrill type of offense (pyromania) shall not be placed at any camp.

INSTITUTIONS

BARAGA MAXIMUM CORRECTIONAL FACILITY (AMF)

Males 17 years of age or older who are not diagnosed as mentally ill and are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

BELLAMY CREEK CORRECTIONAL FACILITY (IBC)

Dormitory: Males 17 years of age or older who are:

1. Not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act;
2. Not granted a security classification waiver; and,
3. Not diagnosed as mentally ill.

CARSON CITY CORRECTIONAL FACILITY (DRF)

Males 17 years of age or older who are not diagnosed as mentally ill and are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

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ATTACHMENT H - continued

LEVEL I

CHARLES EGELER RECEPTION AND GUIDANCE CENTER (RGC)

C and D Wing of C-Unit: Males 17 years of age or older:

1. Who are generally able to handle a routine work assignment;
2. Not serving for, and do not have a history of, a sexual offense or for an offense connected with a sexual act; and,
3. Not granted a security classification waiver.

CHIPPEWA CORRECTIONAL FACILITY (URF)

Males 17 years of age or older who are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

EARNEST C. BROOKS CORRECTIONAL FACILITY (LRF)

Males 17 years of age or older who are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

G. ROBERT COTTON CORRECTIONAL FACILITY (JCF)

Males 17 years of age or older who are not diagnosed as mentally ill and are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

GUS HARRISON CORRECTIONAL FACILITY (ARF)

Males 17 years of age or older who are not diagnosed as mentally ill and are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

KINROSS CORRECTIONAL FACILITY (KCF)

K-Unit: Males 17 years of age or older:

1. Who are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act; and,
2. Not serving for, and do not have a history of, arson behavior, unless the arson was committed for profit (insurance fraud). prisoners serving for, or having a history of, arson behavior considered to be a thrill type of offense (pyromania) shall not be placed in this unit.

MACOMB CORRECTIONAL FACILITY (MRF)

Males 17 years of age or older who are not diagnosed as mentally ill and are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

MARQUETTE BRANCH PRISON (MBP)

Dormitories: Males 17 years of age or older.

OJIBWAY CORRECTIONAL FACILITY (OCF)

Males 17 years of age or older who are not diagnosed as mentally ill.

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ATTACHMENT H - continued

LEVEL I

PARNALL CORRECTIONAL FACILITY (SMT)

Males 17 years of age or older.

ROBERT SCOTT CORRECTIONAL FACILITY (SCF)

Females of all ages.

Residential Treatment Program (RTP): Females of all ages and security levels who are diagnosed as mentally ill and determined by a psychiatrist to be in need of RTP services.

SAGINAW CORRECTIONAL FACILITY (SRF)

Males 17 years of age or older who are not diagnosed as mentally ill and are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

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ATTACHMENT I

The Warden of an institution identified below which has multiple security levels may authorize the transfer of a prisoner to another security level within that institution, except into or out of a camp. If the Warden supervises more than one of the institutions identified below, s/he also may authorize the transfer of a prisoner between those institutions, except into or out of a camp. All transfers to a camp must be processed as set forth in Paragraphs P through U of this policy.

Bellamy Creek Correctional Facility (IBC)
 Boyer Road Correctional Facility (OTF)
 Carson City Correctional Facility (DRF)
 Chippewa Correctional Facility (URF)
 Deerfield Correctional Facility (ITF)
 Earnest C. Brooks Correctional Facility (LRF)
 Florence Crane Correctional Facility (ACF)
 G. Robert Cotton Correctional Facility (JCF)
 Gus Harrison Correctional Facility (ARF)
 Hiawatha Correctional Facility (HTF)
 Huron Valley Complex - Women (WHV)
 Kinross Correctional Facility (KCF)
 Lakeland Correctional Facility (LCF)
 Macomb Correctional Facility (MRF)
 Mid-Michigan Correctional Facility (STF)
 Parr Highway Correctional Facility (ATF)
 Riverside Correctional Facility (RCF)
 Saginaw Correctional Facility (SRF)
 Robert Scott Correctional Facility (SCF)
 St. Louis Correctional Facility (SLF)
 Southern Michigan Correctional Facility (JMF)
 Straits Correctional Facility (KTF)
 Thumb Correctional Facility (TCF)
 West Shoreline Correctional Facility (MTF)